

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING AGENDA

MONDAY, FEBRUARY 15, 2010

- I. CALL TO ORDER (BIG SPRING HIGH SCHOOL) 8:00 P.M.
- II. PLEDGE TO THE FLAG (President Wolf)
- III. PRAYER
- IV. APPROVAL OF THE FEBRUARY 1, 2010 REGULAR BOARD MEETING MINUTES, THE FEBRUARY 1, 2010, COMMITTEE OF THE WHOLE MEETING MINUTES, THE FEBRUARY 1, 2010 BUILDING AND PROPERTY MEETING MINUTES.

V. STUDENT/STAFF RECOGNITION AND BOARD REPORTS

A) Recognition of Vocational-Technical School Students of the Quarter

Mr. Steven Smith, high school principal, will recognize those Vocational-Technical School students who earned "Student of the Quarter" awards for the second quarter of the 2009-2010 school year.

Grade 10	Zack Conners	Automotive Technology
Grade 10	Melissa Cronk	American Studies
Grade 10	Arielle Thiombiano	Health Occupations
Grade 10	Tyler Wardle	American Studies
Grade 11	Erik Schall	World Studies
Grade 11	Brianna White	Health Occupations
Grade 12	Drew Flinchum	Welding
Grade 12	Megan Mellott	Child Care
Grade 12	Thomas Woodrey	Electrical Construction & Maintenance

B) Recognition of Academic Achievement Awards for the Second Quarter

Mr. Steven Smith will also recognize those students who have earned the academic achievement award for the second quarter for the 2009-2010 school year.

Grade 9	Colby Ott	99.0
Grade 10	Katherine Choate	98.6
Grade 11	Kelsey Mengle	99.24
Grade 12	Jesse Marpoe	98.385

Student Representatives to the Board Report – Douglas Kennedy

VI. TREASURER'S REPORT

(SALMON)

General Fund Balance, January 1, 2010	<u>\$ 11,210,897.09</u>
Athletic Fund Balance, January 1, 2010	<u>\$ 16,183.48</u>
Cafeteria Fund Balance, January 1, 2010	<u>\$ 194,082.37</u>
Capital Reserve Fund Balance, January 1, 2010	<u>\$ 132,530.80</u>
Student Activity/Miscellaneous Fund Balance, January 1, 2010	<u>\$ 167,867.53</u>

VII. PAYMENT OF BILLS

(CANARY)

A) General Fund	<u>\$ 364,191.64</u>
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(PINK)

B) Athletic Fund	<u>\$ 5,815.16</u>
C) Cafeteria Fund	<u>\$ 119,349.58</u>
D) Student Activity/Miscellaneous Fund	<u>\$ 7,087.64</u>

Total \$ 496,444.02

VIII. READING OF CORRESPONDENCE

IX. RECOGNITION OF VISITORS

X. PUBLIC COMMENT PERIOD

XI. STRUCTURED PUBLIC COMMENT PERIOD

XII. OLD BUSINESS

XIII. NEW BUSINESS

A) PERSONNEL CONCERNS

1) Additional Per Diem Substitute Teacher (ACTION ITEM)

Cherie Hall – Elementary Education

The administration recommends that the Board of School Directors approve the addition of the individual listed to the 2009-2010 per diem substitute teacher list as presented, pending all required paperwork.

(CHERRY)

2) Additional Per Diem Substitute Guest Teacher (ACTION ITEM)

In an attempt to provide a sufficient number of substitute teachers for the 2009-2010 school year, the Big Spring School District is working in cooperation with the Capital Area Intermediate Unit to sponsor the "Guest Teacher Program." The individual whose name appears below has participated in an orientation program sponsored by the Capital Area Intermediate Unit and has been issued an emergency certification by the Pennsylvania Department of Education.

Linda Kuffa

The administration recommends that the Board of School Directors approve the addition of the above-named guest teacher to the 2009-2010 per diem substitute teacher list effective immediately.

(GREEN)

(ACTION ITEM)

3) Mrs. Karen Showaker, Middle School Family Consumer Science Teacher is requesting one day leave without pay, retroactive to February 5, 2010.

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave."

The administration recommends that the Board of School Directors approve Mrs. Showaker's request for one day leave without pay as presented.

(ORANGE)

A. PERSONNEL CONCERNS (. . . continued)

(ACTION ITEM)

- 4) **Mrs. Rebecca Lehman**, Middle School Eighth Grade Mathematics Teacher, is requesting one day leave without pay, for February 15, 2010.

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave."

The administration recommends that the Board of School Directors approve Mrs. Lehman's request for one day leave without pay as presented.

(YELLOW)

- 5) **Approval of Child-Rearing Leave for Heather Best**

(ACTION ITEM)

Mrs. Heather Best, High School Emotional Support Teacher, has requested leave under the Family & Medical Leave Act and a child-rearing leave of absence beginning tentatively April 12, 2010 through June 3, 2010. According to Section 3.08 of the contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

A copy of Mrs. Best's letter appears in the agenda.

The administration recommends that the Board of School Directors approve Mrs. Heather Best's request for leave under the Family & Medical Leave Act and a child-rearing leave of absence tentatively from April 12, 2010 through the June 3, 2010, according to the terms of the current contract between the Big Spring Education Association and the Big Spring School District.

(TAN)

(ACTION ITEM)

- 6) **Mrs. Karlyn Miller**, middle school secretary, has requested a child-rearing leave of absence from April 9, 2010 through September 29, 2010.

A copy of Mrs. Miller's letter appears in the agenda.

The administration recommends that the Board of School Directors approve Mrs. Karlyn Miller's request for a child-rearing leave from April 9, 2010 through September 29, 2010.

(BLUE)

XIII. NEW BUSINESS (. . .continued)

B) Credit Pay

(ACTION ITEM)

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amounts in accordance with the negotiated contract.

Jamie Fortney	\$ 1,170.00
Sherisa Nailor	\$ 1,080.00
Bethany Stanton	<u>\$ 1,071.00</u>
Total	<u>\$ 3,321.00</u>

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

(ORCHID)

C) Tax Collector Settlement and Release

(ACTION ITEM)

Business Office personnel have met with the District's tax collectors and have prepared tax settlement data for each District municipality. Copies of the Annual School Tax Report summaries are included with the agenda (except Upper Frankford).

The administration recommends that the Board of School Directors authorize the Board President and Secretary to sign the Tax Collector Release forms for all nine tax collectors for the 2009-2010 fiscal year and authorize the administration to forward all delinquent accounts to the appropriate delinquent tax collectors.

(IVORY)

D) ARRA Grant through Cumberland County

(ACTION ITEM)

The School District received \$50,000.00 ARRA grant through Cumberland County for the purpose of installing photo-voltaic panel equipment on the Plainfield project. Before the County will process the grant the Board must approve and sign the contract that establishes the District as a Subrecipient receiving pass through ARRA funding. The District is an "independent contractor" with the County, the grant must be used for the sole purpose of the grant and we must complete all ARRA reporting to the County and agree to and follow the federal ARRA restrictions described in the Exhibit A.

The administration recommends that the Board of School Directors approve the Subrecipient Contract for ARRA Grant Funding through the County of Cumberland, Pennsylvania.

(GRAY)

XIII. NEW BUSINESS (. . .continued)

E) Orrstown Proposal

(ACTION ITEM)

The School District has paid for the design development of both the Newville and Plainfield projects from the General Fund. Beginning in late March we expect to begin paying contractor submittals for the Newville project. The original plan was to do one bond for both projects; now that the start dates are separated by several months the General Fund cannot adequately pay all invoices, especially during the year end closeout and summer period when cash flow is the lowest. RBCCM issued an RFP for a short-term bridge loan to cover expenses until a decision is made on Plainfield and the Board issues a bond. The best proposal was from Orrstown Bank a \$3,500, 000.00 draw-down non-revolving line of credit to fund various capital projects at a 2.1% fixed rate. The Solicitor has prepared a Resolution for the Board to accept this proposal.

The administration recommends the board accept the Orrstown Proposal via the accompanying resolution.

(GREEN)

(INFORMATION ITEM)

F) 2010-2011 Capital Area Intermediate Unit General Operating Budget

A summary of the Capital Area Intermediate Unit General Operating Budget for 2010-2011 is included in the agenda. The budget reflects a 2.89% increase for the 2010-2011 school year. The Capital Area Intermediate Unit General Operating Budget will be an action item on the next Board Agenda.

(WHITE)

G)Planned Course Adoption

(INFORMATION ITEM)

Listed below is a completed planned course for board approval. The completed planned course is available in the Curriculum Center for review by the Board of School Directors prior to the March 1, 2010 Board of School Directors meeting.

High School
Technology and Its Impact on Humans

(ORCHID)

(INFORMATION ITEM)

H) Updated Year-to-Date Summaries/Taxes and General Fund

The Business Office prepared updated year-to-date summaries for taxes and general fund that are included with the agenda.

(WHITE)

XIV. FUTURE BOARD AGENDA ITEMS

XV. COMMITTEE REPORTS

- A) District Improvement Committee – Mrs. Lopp
- B) Athletic Committee – Mr. Swanson
- C) Vocational-Technical School – Mr. Wolf/Mr. Piper
- D) Buildings and Property Committee – Mr. Barrick
- E) Finance Committee – Mr. Blasco
- F) South Central Trust – Mr. Blasco
- G) Capital Area Intermediate Unit – Mr. Wolf

XVI. SUPERINTENDENT’S REPORT

XVII. BUSINESS FROM THE FLOOR

XVIII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

XIX. ADJOURNMENT

Meeting adjourned _____ P.M.

NEXT SCHEDULED BOARD MEETING: Monday, March 1, 2010